

MILGATE PRIMARY SCHOOL REFUND POLICY

Curriculum Contributions:

- This is fully refundable if paid in the preceding year and the student doesn't commence at the school
- A pro-rata refund is available, based on the exit date
- Nil refund after the commencement of Term 4

Other Contributions:

- Refundable if paid in the preceding year and student doesn't commence at the school

Camps & Excursions Refunds

The following clause will be included on all Camp Events:

“Due to planning and advance payment to confirm bookings, a medical certificate is required for the period of the camp before a refund will be considered. The amount of the refund will depend on whether any non-refundable charges have been incurred.”

The following clause will be included on all Excursion Events:

“Due to planning and advance payment to confirm bookings, a medical certificate is required before a refund will be considered. The amount of the refund will depend on whether any non-refundable charges have been incurred.”

Prior knowledge of non-attendance

If non-attendance for a camp or excursion is known prior to the date, parents are required to notify the school office in writing (Milgate.ps@education.vic.gov.au) before the compass due date to avoid being charged for the event.

Evaluation:

The School Council Finance Committee will review this policy on an annual basis.

Evaluation	<i>To be reviewed annually by the Finance Sub Committee</i>
Date Ratified	
Next review date	2022
Related Policies	
Related Documents	
Resources	